

## Recorra Ltd - QUALITY POLICY

It is Recorra's aim to provide a consistent, high quality service which meets the requirements and expectations of our clients at all times.

The commitment to quality is based on the implementation of a quality management system which is defined in a documented management manual. It provides clear standards and guidelines for all areas of the company's activities.

The Directors, Management Team and all employees of Recorra are fully committed to a process of continuous improvement in all our products and services. To achieve this, Recorra has set the following quality objectives:

- Ensure all employees are fully trained and proficient in their activities
- Monitor and measure customer response (to our products and services) in order to increase customer satisfaction
- Comply with relevant regulatory and industry standards, legislation and internationally recognised standards of approval
- Select Suppliers and sub-contractors based on corresponding levels of performance
- Control costs in all areas

Recorra will measure performance against these objectives in order to maintain and continually improve the effectiveness of the quality management system.

This policy will be reviewed on an annual basis.

Signed: 

Date: 01/04/2024

MANAGING DIRECTOR

Recorra includes Recorra Ltd and its subsidiaries. Recorra was formerly known as BPR Group which included Paper Round, Secure Paper, Brighton Paper Round Ltd and Reef Environmental Solutions Ltd.